



# KISNER'S

SALON X BARBER

*A wonderful wedding is all in the details. Our team of Professionals at **Kisner's Salon & Barber** are committed to bringing expertise and experience to create your special moments and make your dreams become a reality.*

*On the big day, planning for the party's needs to have professional hair will ease timing, ensure calmness, and create magic in front of your guests and the camera.*



Please complete the following information.

Brides Name:	Wedding Date: Time:
Site Address:	City:
State/Zip	Home Phone: Cell:
Email Address:	
Other Key Contacts:	Cell Phone:
Time your party needs to be completed:	Misc. info:

## BRIDAL SERVICES AGREEMENT

### Prior to event:

- A deposit of 50% of the total package price is required to secure the appointments on the wedding date made to Kisner's Salon & Barber. Be sure that ALL members of your party receiving services are listed on the intake form.
- I agree to the scheduled appointment times given on the attached forms and the prices listed.
- Please assign one person (the bride, or other key contact noted above) to be the coordinator for your group to eliminate any communication problems. This includes payment transactions.
- Kisner's Salon recommends the bride to schedule and attend a trial appointment with the stylist that is scheduled for the wedding day. It is

required that the bride bring along the veil/headpiece. (a minimum of two weeks prior)

- I will inform Kisner's Salon of any members of the wedding party that have exceptionally long or thick hair, or that require intricate design work, for the appropriate time allotment to be scheduled. I do understand that there will be an additional charge, which is stated in the intake form.
- I agree to pay the balance due two weeks prior to the event. Failure to do so will result in loss of date AND deposit.
- I understand that the deposit will not be refunded upon cancellation.
- I understand no refund will be given for members of the wedding party who miss or arrive late on the day of the event.

### **On-Site Location Styling**

- I understand there is a minimum requirement of 5 guests joined with the bride for On-site locations.
- A travel fee is required of \$.54 per mile from the Salon's address (6638 Ritchie Hwy, Glen burnie MD 21061) within a 10-mile radius. Outside of the stated radius will be \$1.08 per mile.
- Paid Parking is also required for the Stylists attending on-site locations if applicable.
- Package Pricing applies for events that fall outside of normal business hours & Holidays.
- Prior to the event, (minimum of two weeks) the salon will need an itinerary of the day for organized services of members of the party.
- Photos of the members of the bridal party along with desired styles is also highly recommended with the itinerary.

### **On the day of the event:**

- The bride and all members of the party need to arrive 15 minutes prior to their scheduled appointment to allow time to check in. We realize that time is of

essence and we do not want our guests to feel rushed in anyway. We also want our service providers to have adequate time to perform each service.

In the event, someone is late for their appointment, we may attempt to service them within time available, however altering their desired style to the time restraint.

- Each appointment scheduled for up-dos must arrive with Clean, DRY hair. **Up-do fees and scheduling do not include blow-drying. If there is a need to do so, extra charges will apply, and appointment may be shortened.**
- Please have everyone wear a buttoned blouse.
- If any members of your party are particular about their style, a trial run is needed, Due to time restraints on the day of the event.
- Please be sure that each member is scheduled for the services they need on the intake form. We will do our best to accommodate additional guests/services, however, that is not always possible.
- **Gratuities are not included in the fees.** 15-20% is traditionally given for any service.
- If Professional make up is being performed, please add the artist to the form so we can coordinate with them, prior to the event date.

I, \_\_\_\_\_ have read and fully understand all the above terms and conditions. I agree to them and content to them as stated above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I will be paying by: Credit Card  Cash

## Wedding Party Intake Form

Step 1: Complete and return this intake form.

Step 2: The Team Lead will review the services and providers requested (if any) and contact you to go over the schedule to be sure, it meets your needs.

Step 3. At that time, the 50% deposit will be required and signed contract to complete the process and confirm the date and schedule.

\*\*\* The service provider that is performing the bride's hair, will be the Team Lead for your party, and your point of contact. \*\*\*

PRICING SCHEDULE		
SERVICE	TIME NEEDED	PRICE
Up-do Style (bride)	90 mins	\$140
Bridesmaid Up-do Style	60 mins	\$100
Curl	30-45 mins	\$50 (add length and thickness + \$15)
10 and Under Style/Updo	30-45 mins	\$40

PACKAGE PRICING		
Package #1	5 Guests/1 Stylist	\$650
Package #2	6-8 Guests/ 1-2 Stylists	\$880
Package #3	9-11 Guests/ 2+ Stylists	\$1120

\*\*Package Pricing is for Events being held outside of Kisner's Salon Company's normal business hours & Holidays. Bride service are not included in package total.

Service inspiration photos for everyone are always encouraged to properly adjust timing for your event.

TOTAL FEES AND PAYMENT SCHEDULE			
GUEST NAME	TOTAL SERVICE FEE	GUEST NAME	TOTAL SERVICE FEE
Bride:		8	
1		9	
2		10	
3		11	
4		12	
5		13	
6		14	
7		15	
<b>TOTAL SERVICE FEES:</b>		<b>50% DOWN PAYMENT DUE AT SIGNING:</b>	<b>BALANCE DUE</b>
<b>2 WEEKS PRIOR:</b>			

BRIDE:		TRIAL RUN DATE:		SERVICE PROVIDER:	
ADDRESS:			CITY:		ST/ZIP:
EMAIL ADDRESS:		(H)	(C)		
AREA BELOW TO COMPLETED BY STYLIST					
PLEASE CHECK THE BOX FOR SERVICES REQUESTED		TIME NEEDED:	APPOINTMENT TIME:	SERVICE PROVIDER REQUESTED	
<input type="checkbox"/>	Up-Do Style	90 mins			
<input type="checkbox"/>	Bridesmaid Up-Do	60 mins			
<input type="checkbox"/>	Curl	45-60 mins			
<input type="checkbox"/>	10 and Under	30-45 mins			
TOTAL FEE DUE:					

NAME:		ROLE IN WEDDING:		SERVICE PROVIDER:	
Email Address:				Contact #:	
AREA BELOW TO COMPLETED BY STYLIST					
PLEASE CHECK THE BOX FOR SERVICES REQUESTED		TIME NEEDED:	APPOINTMENT TIME:	SERVICE PROVIDER REQUESTED	
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